

**Government of India  
Ministry of Home Affairs**

Subject:- Parliamentary Committee on the Welfare of Scheduled Castes and Scheduled Tribes - "***Reservation for and employment of Scheduled Caste and Scheduled Tribes in New Delhi Municipal Council***".

**ORGANISATIONAL SET UP**

**1. When was the New Delhi Municipal Council set up? What was its objective?**

**Reply:** The New Delhi Municipal Council (NDMC) consists of only 3 per cent of the area and 3 per cent of the population of National Capital Territory of Delhi. It comprises the Territory described of Lutyens Delhi and consists of important buildings like Rashtrapati Bhawan, North Block, South Block, Supreme Court, Parliament House etc.

1.2 In 1911 the British Government decided to shift the capital of India from Calcutta to Delhi. On 12th December 1911, it was announced that Delhi would be the place of residence of the Viceroy and the new administrative centre. A Committee was constituted to select the site for the new capital. A number of sites were examined and finally Raisina Hill was selected for building the new capital of India. The English town planners led by Edwin Lutyens and Herbert Baker and others created the present New Delhi with avenues dominated by the palace of the Viceroy (now Rashtrapati Bhawan), Circular Pillar Palace, known as Parliament Secretariat building, green spaces, parks and gardens.

1.3 The construction of the new capital was a task of great magnitude. It was considered necessary that instead of leaving the control of construction and management to the local authority, a central authority may be entrusted with this work. This resulted in the formation of the constitution of the Imperial Delhi Committee on 25th March, 1913. This was the beginning of the New Delhi Municipal Committee.

1.4 In February 1916 the Chief Commissioner, Delhi, created the Raisina Municipal Committee. It was upgraded to a 2nd class Municipality under the Punjab Municipal Act on 7th April 1925. This Committee consisted of ten members appointed by the Local Government either by name or by office. In the first Committee so constituted five members were appointed ex-officio and five by name. For the first time public men were included to participate in the deliberation of local affairs/problems. On 9th September 1925, this



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Committee was allowed to impose tax on buildings and thereby the first source of revenue was created. The Chief Commissioner also transferred many administrative functions to the civic body whose income and expenditure grew noticeably.

1.5 On 22nd February 1927, the Committee passed a resolution to the effect that the name **"New Delhi"** be adopted and this Committee was designated as **"New Delhi Municipal Committee"** which was approved by Chief Commissioner on 16th March, 1927.

1.6 On 15th February, 1931, the new capital was officially opened. In the year 1932, the New Delhi Municipal Committee became a 1st class municipality. It was entrusted with supervisory powers to look after all the services and activities it was called upon to undertake.

1.7 In the year 1916, this municipality was discharging the responsibility to cater only to the sanitation requirements of the workers engaged in the construction of the new capital. From 1925 onwards, the functions of the municipality increased manifold. In 1931 functions in connection with buildings, roads, sewers, medical and public health arrangements were transferred to the Committee. Further in 1932 works of Electricity distribution and Water supply were also transferred to this civic body.

1.8 During the last more than hundred years of its existence, NDMC has grown into an organization entrusted with the responsibility of beautifying the city and providing civic services. This civic body has always laid stress on quality of service.

1.9 The New Delhi Municipal Committee (NDMC) was superseded in February 1980. Thereafter an Administrator headed it till the introduction of new Act in May 1994.

1.10 In May 1994, the NDMC Act 1994 replaced the Punjab Municipal Act 1911 and the Committee was renamed as the New Delhi Municipal Council.

1.11 NDMC has been selected as smart city under Government of India's ambitious Smart Cities Mission. NDMC has resolved "to set global benchmark for a capital city".

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**The following area falls under NDMC**

Babar Road, Bengali Market, Barakhamba Road, Connaught Place, Feroz Shah Road, Tilak Marg, Shershah Road, Kaka Nagar, Punchkuan Road, Minto Road, North Avenue, Talkatora Lane/Road, South Avenue, President Estate, Central Secretariat, Ashoka Road, Parliament Street, Janpath, Rafi Marg, Jantar Mantar Road, Pandara Road, Shahjahan Road, Rabinder Nagar, Golf Link, Sujan Singh Park, Bharti Nagar, Akbar Road, Dr. A.P.J. Abdul Kalam Road, Tughlak Road, Man Singh Road, Maulana Azad Road, Teen Murti Marg, Lodhi Colony, Jor Bagh, Ali Ganj, Laxmibai Nagar, Kidwainagar, Sarojininagar, Naurojninagar, Safdarjung Enclave, Brig Hoshiyar Singh Road, Race Course Road, Willingdon Crescent, Kautilya Marg, Panchsheel Marg, Shantipath, Chanakya Puri, Netaji Nagar, Moti Bagh.



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**2. What is the organisational set up of the New Delhi Municipal Council?**

**Reply:**

2.1 As per NDMC Act, 1994, the Council consist of following members:

- a) a Chairperson, from amongst the officers, of the Central Government or the Government, of or above the rank of Joint Secretary to the Government of India to be appointed by the Central Government in consultation with the Chief Minister of Delhi;
- b) two members of Legislative Assembly of Delhi representing constituencies, which comprise wholly or partly the New Delhi area;
- c) five members from amongst the officers of the Central Government or the Government or their undertakings, to be nominated by the Central Government; and
- d) four members to be nominated by the Central Government in consultation with the Chief Minister of Delhi to represent from amongst lawyers, doctors, chartered accountants, engineers, business and financial consultants, intellectuals, traders, labourers, social workers including social-scientists, artists, media persons, sports persons and any other class of persons as may be specified by the Central Government in this behalf.
- e) the Member of Parliament, representing constituency, which comprises wholly or partly the New Delhi area, shall be a special invitee for the meetings of the Council but without a right to vote.

2.2. Out of the thirteen members referred to in sub-section (1), there shall be at least three members who are women and two member belonging to the Scheduled Castes.

2.3 The Central Government nominates, in consultation with the Chief Minister of Delhi, a Vice-Chairperson from amongst the members specified in clauses (b) and (d) of sub-section (1). Section 4(1,2&3) of the NDMC Act – 1994}



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**3. Whether any Presidential Directives and other guidelines have been issued to the New Delhi Municipal Council by the Ministry of Home Affairs regarding reservation for and employment of SCs/STs in services in New Delhi Municipal Council. If so, please state since when these directives and guidelines in respect of reservation policy for SCs/STs are being implemented by New Delhi Municipal Council?**

**Reply:**

NDMC has been following and implementing Government of India guidelines with regard to reservation for employment of SCs/STs in services in all categories.



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**4a) What is the composition of the Administrative set up of New Delhi Municipal Council at Head Office?**

**Reply:**

The administrative set up of New Delhi Municipal Council comprises;

- a) Chairman
- b) Secretary
- c) Financial Advisor
- d) Chief Auditor
- e) Director -11
- f) Chief Engineer( Electrical)- 2
- g) Chief Engineer( Civil)- 2
- h) Chief Architect,
- i) Director(Medical Service)
- j) Medical Officer of Health ( for Public Health Department)

**4b) What is the procedure for selection/ appointment of the Members of the Council/Board of Directors in the New Delhi Municipal Council?**

**Reply**

Members of the Council are selected/appointed as per the procedure prescribed in section 4(1) of the NDMC Act, 1994, which is mentioned as under:-

As per Section 4(1)(b) of the NDMC Act, 1994 – Three members of Legislative Assembly of Delhi representing constituencies which comprise wholly or partly the New Delhi area.

As per Section 4(1)(c) of the NDMC Act, 1994 – Five members from amongst the officers of the Central Govt. or the Govt. or their undertakings, to be nominated by the Central Govt.

As per Section 4(1)(d) of the NDMC Act, 1994 – Four members to be nominated by the Central Govt., in consultation with the Chief Minister of Delhi to represent from amongst lawyers, doctors, chartered accountants, engineers, business and financial consultants, intellectuals, traders, labourers, social workers including social scientists, artists, media persons, sport persons and any other class of persons as may be specified by the central Govt in this behalf

As per Section 4(1)(e) of the NDMC Act, 1994 – the Member of Parliament, representing constituency which comprises wholly or partly the New Delhi area.



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**4 c) Whether any member from the SC/ST community has ever been appointed as Chairman/Member/ Head of the New Delhi Municipal Council? If so, the details thereof for the last 10 years. If not, reason thereof?**

**Reply**

As per records available in M/o Home Affairs, some of the persons belonging to SC/ST community appointed as Members of NDMC, are mentioned below:-

Sl.	Name (S/Shri)	Post Held	Remarks (oath taken on)	Category to which person/ official belongs
1.	Dharmendra	Secretary-cum-Commissioner, GNCTD	20.08.2008	SC
2.	Dharmendra	Secretary-cum-Commissioner, GNCTD	31.01.2011	SC
3.	Dharampal	Member	26.04.2.012	SC
4.	Dharmendra	Joint Secretary, GOI	05.08.2013	SC
5.	Suka Ram	Member	05.08.2013	SC
6.	Dharmendra	Joint Secretary, GOI	05.09.2014	SC
7.	Dharampal	Principal Secretary, GNCTD	05.09.2014	SC
8.	Anita Arya	Member	05.09.2014	SC
9.	Hitesh Kumar S. Makwana	Joint Secretary (UT)	17.03.2016	SC



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**RESERVATION IN SERVICES**

**5. What is the percentage of reservation made in the New Delhi Municipal Council in favour of Scheduled Castes and Scheduled Tribes separately and the date from which the same has been applied in the New Delhi Municipal Council in respect of:**

- i) Posts filled by direct recruitment;**
- ii) Posts filled by promotion; and**
- iii) Posts filled by deputation?**

**(Please furnish the information grade-wise for Technical, Non-Technical and Executive posts separately)**

**Reply:**

The available records indicates that NDMC has been following Government of India guidelines with respect of reservation in services from the beginning as indicated below:

- i) Posts filled by direct recruitment : SC 15% and ST 7.5%**
- ii) Posts filled by promotion: SC 15% and ST 7.5%. However, there is no reservation in case of promotion by 'selection' from category A post to another category A post.**
- iii) Posts filled by deputation- No reservation is made while filling up the posts on deputation basis. However, officers belonging to Scheduled Caste and Scheduled Tribes, if they have applied for appointment on deputation basis against the advertisement issued by NDMC, are considered for appointment.**



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**6. Please state the mechanism adopted/ devised in the Ministry of Home Affairs to ensure that the reservation orders in favour of SCs/STs are actually and fully implemented by the New Delhi Municipal Council?**

**Reply:**

Annual Reports are received from NDMC where they have regularly intimated that the Govt. of India's guidelines are followed in respect of reservation in favour of SCs/STs. The Personnel Deptt. of NDMC is responsible for ensuring representation to SCs/STs as per relevant orders.



GOVERNMENT OF THE DISTRICT OF COLUMBIA  
OFFICE OF THE ATTORNEY GENERAL

It is the policy of the Government of the District of Columbia to ensure that the public interest is protected in the sale of real property. To this end, the Government has established the Office of the Attorney General, which is responsible for the review and approval of all real estate transactions involving the Government.

Very truly yours,

Attorney General

The Office of the Attorney General is composed of the Attorney General, who is the head of the office, and several assistant attorneys general. The Office is also assisted by a staff of legal and administrative personnel. The Office is located in the District of Columbia and is responsible for the review and approval of all real estate transactions involving the Government.



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**RECRUITMENT**

**7a) What is the procedure for recruitment of technical/ non-technical and executive staff in various categories of posts in New Delhi Municipal Council?**

**Reply:** As per provisions of Section 40 of NDMC Act 1994, recruitment to all Category A post is made through UPSC. Section 42 provides that the direct recruitment to category B and category C post may be made by the Government through such agencies as may be prescribed for it. The NMDC vide Resolution No. 3(viii) dated 27.11.1997 had adopted Resolution of Government of NCT of Delhi regarding setting up of Delhi Subordinates Services Selection (DSSSB) Board for recruitment to category B and category C posts.

**7b) What are the concessions/ relaxations given to SCs/STs at the time of recruitment?**

**Reply:** In terms of Government of India guidelines on reservation the concessions/relaxation are allowed in favour of candidates belonging to SC/ST category:

- (i) In every direct recruitment held on all India basis by open competition, reservation to the extent of 15% for SC and 7.5% for STs is provided.
- (ii) In every direct recruitment held on all India basis otherwise than by open competition, reservation to the extent of 16.66% for SC and 7.5% for STs is provided.
- (iii) Relaxation in upper age limit to the extent of 5 years for SC/ST candidate is allowed in all direct recruitment. In case of persons with disabilities belonging to SC/ST category, additional 10 years relaxation in upper age limit is allowed.
- (iv) Relaxation of experience qualification in direct recruitment

**7c) Please furnish the details as per following proforma showing year-wise recruitment made by New Delhi Municipal Council during the years 2014, 2015, 2016 and 2017 (till date) in group A,B,C and D posts.**

**Reply:** Details are placed in **Annexure I** (page-34)



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**PROMOTION**

**8. (a) What is the procedure followed for promotion of employees to various categories of posts in New Delhi Municipal Council?**

**Reply:** Promotion to all posts are effected as per provisions of relevant recruitment rules, guidelines issued by Department of Personnel and Training, Government of India and supplementary guideline issued by NDMC.

**8. (b) What concessions/relaxations are given to SC/ST employees while considering them for promotion?**

**Reply:** Separate rosters are maintained for each mode of recruitment. Where recruitment rules provides promotion as mode of recruitment, reservation to the members of the Scheduled Castes and the Scheduled Tribes is provided as per details below:

- (a) through Limited Departmental Competitive Examination in Group B, Group C and Group D posts.
- (b) by selection from Group B post to a Group A post or in Group B, Group C and Group D posts; and
- (c) by non-selection in Group A, Group B, Group C and Group D posts.

Reservation in all the above cases shall be given at the rate of 15 per cent for the Scheduled Castes and 7.5 per cent for the Scheduled Tribes. The guidelines on holding of DPC issued by DoPT provides for extended zone of consideration (5 times) for filling up of reserved vacancies. When promotion by 'selection' is made from Category A post to a Category A post carrying pre-revised Grade Pay of Rs. 8700/- or less(6<sup>th</sup> CPC), the Scheduled Caste and Scheduled Tribes Officers, who are senior enough in the zone of consideration for promotion as to be within the number of vacancies for which the select list has to be drawn up, are included in the list provided they are not considered unfit for promotion.



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8. (c) Please furnish a statement showing the total number of employees promoted in various categories of posts during the years 2014, 2015, 2016 and 2017 and the number and percentage of SC/ST employees out of them as per following proforma.

**Reply:**

As on 31.03.2018

Year	Category of post	Total no. of employees promoted	No. of Posts filled		Percentage of		No. of backlog vacancies/shortfall	
1			SC	ST	SC	ST	SCs	STs
2014	A	28	4	3	14.29	10.71	2	2
	B	115	10	0	8.70	0.00	23	21
	C	145	23	8	15.86	5.52	9	13
	D	30	8	4	26.67	13.33	15	9
2015	A	14	1	0	7.14	0.00	2	3
	B	35	3	1	8.57	2.86	26	22
	C	119	27	6	22.69	5.04	9	13
	D	36	10	3	27.78	8.33	10	6
2016	A	4	1	0	25.00	0.00	2	4
	B	50	1	0	2.00	0.00	30	21
	C	235	29	8	12.34	3.40	50	39
	D	27	10	1	37.04	3.70	11	5
2017	A	9	0	0	0.00	0.00	3	4
	B	61	81	7	8.64	6.17	29	20
	C	238	117	13	11.11	3.42	92	51
	D	64	0	0	0.00	0.00	18	10

8 (d) **What are the causes of shortfall in promotion, if any?**

**Reply:** Non-availability of eligible officers in the feeder grade is the main reason for non filling up of reserved vacancies in promotion quota even after considering the officers/officials in extended zone of consideration.

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**8(e)** Have any mechanism been adopted/devised by which SC/ST employees if found below the required standard for promotion are given pre promotion training. If so, the details thereof and if not the reasons therefore.

**Reply:** The shortfall of reserved category of candidate is due to non availability of eligible officers even after extending the zone of consideration. No case of SC/ST employee not meeting the required standard for promotion have come to notice. As such no pre-promotion training has been organised so far.



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**STAFF STRENGTH**

**9(a)** Please state the total number of employees showing of SCs/ STs amongst them in Group A, B,C and D posts in New Delhi Municipal Council as on (i) the date of enforcement of reservation orders; and (ii) as on 31<sup>st</sup> September, 2017 in the following proforma.

**Reply:** The NDMC has been implementing reservation orders issued by Government of India from the beginning.

(Staff Strength as on 30.09.2017 )

Group of posts	Total No. of Employees	No. of		% of		No. of Shortfall		% of Shortfall	
		SC	ST	SC	ST	SC	ST	SC	ST
A	169	41	8	24.26	4.73	13	3	7.69	1.78
B	1208	192	57	15.89	4.72	17	32	1.41	2.65
C	2664	473	60	17.75	2.25	29	126	1.09	4.73
D	6402	2822	97	44.08	1.52	289	228	4.51	3.56
D*	4697	1120	96	23.85	2.04	289	228	6.15	4.85

\* indicates the information after excluding data of Safai Karamcharis.

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**9(b) Please state the reasons for shortfall, if any, in the intake of SCs/STs against their reserved quota and the steps taken/ proposed to be taken to reduce the shortfall.**

**Reply:** Delay in filling up of vacant post by Delhi Subordinate Service Selection Board(DSSSB) with respect to direct recruitment post and non-availability of eligible officers in the feeder grade in the promotion cases are the main reasons for non filling up of reserved vacancies even after considering the officers/officials in extended zone of consideration. NDMC will impress upon DSSSB to timely conduct the selection process for direct recruitment so that shortfall in direct recruitment quota may be reduced. NDMC will also expedite conducting of DPC to reduce the short of SC/ST officers.



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**9(c) What is the total backlog in various posts in NDMC, Group-wise? How many post of SCs & STs are currently lying vacant? What are the reasons for the backlog and the time by which the backlog vacancies will be filled?**

**Reply:** The details of backlog are as under:

As on 31.03.2018

Category	SC	ST
A	8	10
B	88	56
C	212	133
D	46	38

As stated in reply to point No. 9(b), delay in filling up of vacant post by Delhi Subordinate Service Selection Board(DSSSB) with respect to direct recruitment post and non-availability of eligible officers in the feeder grade in the promotion cases are the main reasons for non filling up of reserved vacancies even after considering the officers/officials in extended zone of consideration. NDMC will make full efforts to fill the vacant posts so that shortfall of SC/ST officers/officials may be reduced.



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**TRAINING ABROAD**

10. How many employees were sent on foreign training and also to attend seminars/ symposia/ conferences etc during the years, 2014, 2015, 2016 and 2017 (till date). If so, the details of SCs/STs officers/ employees amongst them.

**Reply:**

Year	Number of employees nominated	SC	ST	SC&ST Total
2014	04	-	-	-
2105	13	02	01	03
2016	31	03	02	05
2017	44	11	01	12



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**ROSTERS**

11(a) Whether rosters are being maintained in NDMC? If so, the details of the procedure adopted by NDMC in this regard? Whether all the directions issued by the Central Government in respect of maintenance of rosters are being followed by the NDMC? If not, the reasons thereof.

**Reply:** Yes. Separate post-wise rosters are being maintained for promotion and direct recruitment. The claim of each category i.e. SC and ST is checked by the Liaison Officer whenever any proposal for direct recruitment or promotion is initiated. The NDMC follows all the instructions issued by the Central Government with regards to maintenance of rosters.

11(b) Are the rosters maintained at head office and also inspected by the Liaison Officer(s) regularly?

**Reply:** Yes.

11 (c) Do the representatives of the Ministry of Home Affairs also visit the head office of New Delhi Municipal Council to check the rosters? If so, the details of the discrepancies come to their notice during such inspections and corrective measures suggested to rectify the same.

**Reply:**

No, as NDMC is an autonomous body and functioning as per provisions of NDMC Act, 1994.



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11 (d) Whether the roster and establishment list are uploaded on the NDMC website? If so, the time since when it is being uploaded and if not, reasons thereof?

**Reply:** Yes. Rosters are being uploaded on NDMC website from 2017 onwards. The Establishment Section wise details of roster uploaded is as under:

**Number of Rosters**

Section	No. of Roster uploaded on NDMC website		
	Promotion	Direct Recruitment	Total
A&H	7	2	9
Civil I	1	0	1
Civil II	11	5	16
Elect I	9	2	11
Elect II	20	1	21
HE I	0	0	0
HE II	6	2	8
HE III	1	0	1
Edn	18	13	31
Sec Estt.	16	3	19
TOTAL			117

Concerned officials have been advised to upload a copy of roster on the website as and when it is verified by the Liaison Officer for SC/ST and before holding of any DPC in future.







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**SC/ST CELL/LIASON OFFICERS**

**12(a) Has any SC/ST Cell been set up in the New Delhi Municipal Council to look after the interest of SC/ST employees? If so, please state the main functions of the SC/ST Cell.**

**Reply:** A separate cell under Liaison Officer is functioning in NDMC. The SC/ST Cell checks the representation of Scheduled Castes and Scheduled Tribes in all Establishment and Services in NDMC. All the rosters are checked by the SC/ST Cell headed by Liaison Officer at the time promotion and direct recruitment. SC/ST Cell also prepare various report for submission to the prescribed authority.

**12 (b) Please state the name & designation of Liaison Officer in the New Delhi Municipal Council? Please state the details of role being played by L.O. with regard to reservation of SC/ST in various posts in NDMC?**

**Reply:** Shri Ram Singh, Joint C.A.O, NDMC is Liaison Officer for SC/ST in NDMC. Liaison Officer ensure compliance with orders and instructions pertaining to reservation of vacancies in favour of Scheduled Caste and Scheduled Tribes and other benefits admissible to them. Liaison Officer ensure timely submission of SC/ST report in the prescribed proformae to the to the designated authority. Reservation rosters for different posts are verified by him. He also checks that the claim of different categories against the vacancies in direct recruitment and promotion is as per Government of India policy and that the required reservation rosters are maintained.

**12 (c) Please state the details of safeguards being provided to Liaison Officer to enable him/her to work independently?**

**Reply:** To maintain independence in functioning, Liaison Officer can report cases of negligence or lapse in the matter of following the reservation and other orders relating to the Scheduled Castes and Scheduled Tribes coming to the light through inspections carried by him or otherwise, to the Chairperson NDMC or Secretary, NDMC directly.



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**12 (d) Whether L.Os are being given formal training to acquaint themselves with the reservation policy of the Government of India. If not, the reasons thereof.**

**Reply:** Yes. Shri Ram Singh, Joint CAO in NDMC was nominated for Workshop for Liaison Officer for SC/ST held by Institute of Secretariat Training and Management (ISTM), New Delhi from 20.10.2016 to 21.10.2016. Guidelines relating to redressal of grievances issued in NDMC make it incumbent on all Head of Departments to ensure redressal of individual grievances received from SC/ST officials within 30 days of receipt of same.



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**FALSE CASTE CERTIFICATE**

**13(a) Whether any case has come to the notice of NDMC where persons have obtained employment in the New Delhi Municipal Council on the basis of false caste certificates?**

**Reply:** Yes.

**13(b) If so, how many such cases have been detected till now and the details of action taken in such cases so far, case-wise.**

**Reply:**

01. Shri Upendra Kumar Prasad, J.E (Emp. Code No. 275318) was dismissed w.e.f. 01.10.2014 from Municipal services vide order dated 01.10.2015. He had filed appeal before Hon'ble Lieutenant Governor, Delhi on 05.11.2014 which was rejected by the Hon'ble Lieutenant Governor of Delhi on 04.06.2015.

02. Two more complaint has been received as per details below:

- a. Complaint received through Vigilance Section against Shri Mahatma Mahto, Stenographer with regards to fake ST certificate.
- b. Complaint received through Vigilance Section against Shri Hari Singh, Section Officer with regards to fake ST certificate. However the complaint was found pseudonymous and has since been closed without any further action.

**13(c) Please state the number of pending complaints with reasons and their year-wise break-up.**

**Reply:**

Year	Number of complaints pending	Reason
2013	01	Complaint against Shri Mahatma Mahto, Stenographer with regards to fake ST certificate is under examination in Vigilance Department.



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**13(d) Whether any criminal proceedings/ FIR lodged against any such person found guilty? If so, the details thereof and if not state reasons therefor.**

**Reply:** A court case u/s 420 and u/s 471 R/W section 465 IPC against Shri Upendra Kumar Prasad in reference to submission of fake and forged document i.e. Caste Certificate (ST) was filed before the court of ACMM Delhi which was disposed of vide judgment dated 27.11.2012 with conviction of 05 years and to pay fine of Rs. 50,000/- in default simple imprisonment for one year and the offence punishable u/s under 471 R/W section 465 IPC, convict was sentenced to undergo rigorous imprisonment for two year and to pay a fine of Rs. 10,000/- in default simple imprisonment for three months.



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**HOUSING FACILITIES**

**14(a) Please state the details of the housing facilities being provided to SC/ST employees of New Delhi Municipal Council?**

**Reply:** Municipal Housing Department of NDMC has inventory of following municipal accommodation.

S.No.	Type of category	Total Allotment	Allotment of Quarters		Total
			SC	ST	
1	I	1405	635	17	652
2	II	1123	238	23	261
3	III	579	61	11	72
4	IV	147	10	3	13
5	V	90	5	3	8
6	VI	06	0	0	0
Total		3395			1006

**14(b) Is any percentage of residential accommodation reserved for SCs/STs.**

**Reply:** NDMC follows the guidelines and policies of Directorate of Estates for allotment of Municipal Quarters. As per the guidelines of Directorate of Estates allotment of Government quarters to SC are made 10% in Type-I & II and 5% in Case of type-III & IV.

**14(c) If so, please state how many quarters in each category have been allotted to the SC/ST employees and what is the percentage of these quarters to the total number residential quarters?**

**Reply:** The records relating to accommodation allotted to NDMC employees have been updated. Out of 3395 quarters, 949 (27.95%) belongs to Scheduled castes and 57 (1.68%) belongs to Scheduled Tribe.

The NDMC has adopted a new Automated System of Allotment" w.e.f. December, 2016 and a total of 301 quarters have been allotted. Out of these 301 officials allotted accommodation, a total of 85 belongs to Scheduled Caste and 7 belongs to Scheduled Tribes.





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**COMPLAINTS/ GRIEVANCES OF SC/ST EMPLOYEES**

**15(a) Please state the details of the mechanism adopted/devised for the redressal of grievances of SC/ST employees in the New Delhi Municipal Council?**

**Reply:** The following mechanism has been adopted in NDMC for redressal of grievances of its employees:

- i) Centralised public grievance redress and Monitoring System (CPGRAMS).
- ii) Public Grievances Monitoring System (PGMS).
- iii) Employees grievance registration through employee corner of NDMC website.
- iv) Public Hearing of Chairperson, Secretary, Director(P) and other Head of Departments of NDMC.

The grievances of employees are redressed by concerned Head of Department after detail examination. No category-wise break up of grievances is available. However, the grievances received pertained to delay in promotion, pay fixation, regularisation etc.

**15 (b) Whether any complaint register is being maintained showing the records of the complaints/grievances of SC/ST employees together with their disposal?**

**Reply:** Yes. Complaint/grievance register is being maintained in SC/ST cell. All the complaint received are forwarded to the concerned Establishment Section for further necessary action and its disposal.

**15 (c) How many complaint were received from SC/ST employees during the years 2014, 2015, 2016 and 2017 (till date)?**

**Reply:**

Year	Number of complaints
2014	09
2015	10
2016	15
2017	03



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**15 (d) Please state the details of the nature of these complaints and the number of complaints disposed of and the time taken for disposal of each complaint?**

**Reply:** The complaints received related to consideration of claim of reserved category officers for promotion to the higher post in their respective Department or regularisation. Details of these complaints will be furnished to each member of the Committee before the meeting on 30.05.2018.

**15 (e) Please state the number of pending complaints as on date and also the period since when these complaints are pending.**

**Reply:** As on date 08 complaints relating to grant of promotion and regularisation are pending from 02 months to three years as per details given in Annexure-II(Page-35)

**15 (f) Have you come across any case of harassment or discrimination against SC/ST employees on grounds of their social origin? If so, the details thereof and action taken to redress the said problems, case-wise.**

**Reply:** No.



**Government of India  
Ministry of Home Affairs**

**CASUAL LABOUR**

**16(a) Please state the number of casual labourers working in the New Delhi Municipal Council and the number of SCs & STs among them as on 30.09.2017.**

**Reply:**

Total number of Casual Labourers	SC	ST
4731	1972 (41.68%)	58 (1.22%)

**16 (b) Do you provide reservation for SCs/STs in the recruitment of casual labourers? If so, the details thereof and the mechanism adopted to ensure that SCs/STs are appointed according to quota reserved for them at the time of their regularisation?**

**Reply:** As per requirement of work, a person is engaged on Temporary Muster Roll. However, from the data given at (a) above, it may be seen that SC category persons have been given due representation though there is shortfall in percentage of ST category candidates.

**16 (c) What is the prescribed period after which casual labourers are made regular and what benefits flow from such regularisation?**

**Reply:** Last such regularisation was undertaken in year 2014 where Temporary Muster Roll persons were converted in regular muster roll. Engagement of temporary muster roll is restricted to 239 days in preceding 12 months. No such condition applied in case of person engaged on regular muster roll.



**Government of India  
Ministry of Home Affairs**

**17. SHOPS/KIOSKS**

Please state:

**17(a) The number of shopping complex, shops, kiosks and parking lots of NDMC at present, category-wise.**

**Reply:** As per records there are 35 markets which rehabilitation markets as on 18.03.1999(**Annexure III**) (page-36). Thereafter two more markets have come into existence i.e. Pallika Place and Sardar Bhagat Singh Place. There are 10 other markets were transferred by Land and Development Office, Ministry of Urban Development, alongwith allottees to NDMC (**Annexure IV**) (page-37).

Shopping Complex	-	09
Shops	-	3282
Kiosks	-	214

At present there are 147 sites for public parking purposes.

1. Smart Parking Phase-I:- Tenders were invited for allotment of 87 parking lots in phase-I. Work awarded. Smart Parking System interalia consists of Sensors, Camera, online reservation system, Mobile app are being implemented.
2. Smart Parking Phase-II: Presently 52 sites under phase-II are being managed by NDMC staff. Open Tenders invited for allotment of these sites for implementation of Smart Parking and managing these sites.
3. Multi Level parking Lots under PPP:-
  - (a) BKS Marg
  - (b) Sarojini Nagar
4. Parking Lots under Bhagidari:-
  - (a) British School
  - (b) American Embassy
  - (c) Registrar and Census Commission



**Government of India  
Ministry of Home Affairs**

**17(b) The details of the revenue generated from the aforesaid property during the last three years, year-wise, category-wise?**

**Reply:**

Year → Category ↓	Revenue generated (in Rs. Crores)			
	2014-15	2015-16	2016-17	2017-18
Shopping complex/ Shops	21.15	23.19	29.36	49.47
Parking lots	7.91	4.45	3.12	15.25

**17(c) What is the criteria and procedure for allotment of shops, kiosks and parking lots?**

**Reply:**

The allotment of space is done on Rehabilitation and open tender basis.

**Rehabilitation Basis:**

If NDMC decides to shift any temporary market in the public interest, occupants are provided with alternate premises for carrying on their occupation.

**Open Tender Basis:**

Apart from the category of Rehabilitation, all other units are allotted after inviting sealed tender. Advertisements are published in local and national dailies of English, Hindi and Urdu languages. Applications are invited from general public as well as from the reserved categories on a prescribed form containing all details and other related information regarding terms and conditions.

The reservation quota in open tender/auction basis for shops is:

1. 22.5% for SC/ST
2. 3% for physically handicapped

The parking site allocation has been done by e-auction through online open tender.



**Government of India  
Ministry of Home Affairs**

**17(d) How many shops, kiosks and parking lots have been allotted to SCs and STs during the last five year? Please provide detailed information.**

**Reply:** As submitted in reply to point 17(C ), the reservation quota in open tender/auction basis for shops is:

1. 22.5% for SC/ST
2. 3% for physically handicapped.

As per record, the details of the shops allotted to SCs and STs during the last five years are given as under year-wise:

2016-17	No auction held
2015-16	No auction held
2014-15	01
2013-14	Nil
2012-13	Nil

In the last open bid held on March 2015, one shop bearing No. 1 Food Court Plaza, Hanuman Mandir Complex reserved for SC/ST was allotted to Shri Pradeep Kumar Ranga and similarly shop No. 26 Malcha Marg reserved for PH Category was allotted Shri Rashid.

NDMC will continue reservation in allotment of shops to SCs and STs as per existing norms.



**Government of India  
Ministry of Home Affairs**

**CORPORATE SOCIAL RESPONSIBILITY**

**18. Has NDMC adopted any special scheme under Corporate Social Responsibility for ameliorating the socio-economic condition of Scheduled Caste and Scheduled Tribes? If so, the details thereof.**

**Reply:** NDMC provide municipal services to the residents of its area. The obligatory and discretionary functions of the Council are enumerated at Section 11 and Section 12 of the NDMC Act 1994 respectively. The obligatory functions includes public health, education etc. are performed for residents including member of SC/ST. NDMC is not running any special scheme for ameliorating the socio-economic condition of Scheduled Caste and Scheduled Tribes. However, an amount of Rs. 10,000/- is being given to one of the NGO at P.K. Road, Mandir Marg, Balmiki Basti (where mostly SC/ST officers are residing) for Balmiki Jayanti celebrations.

The benefits under Hitkari Nidhi Yojana a financial scheme for employees of NDMC, Rs. 3500-33,000/- for higher education, Rs. 50,000/- each at the time of marriage of two children and Rs. 50,000/- on death of an employee are being extended to all employees including SC/ST employees. A total amount of Rs. 3.73 crores was disbursed during the financial year 2016-2017.

An amount of Rs. 1,87,00,000/- has been disbursed during the financial year 2016-2017 amongst the beneficiaries under different categories like Old Aged, Widow and Handicapped including SC/STs residing in NDMC area.



**Government of India  
Ministry of Home Affairs**

**19. Whether NDMC has chalked out any scheme under Corporate Social Responsibility for Welfare of Scheduled Castes and Scheduled Tribes? If so, the details thereof and the amount allocated and utilized during the last three years (2015, 2016 and upto September, 2017) year-wise?**

**Reply:** NDMC functions as per provision of NDMC Act, 1994. The obligatory and mandatory functions of NDMC are enumerated in Section 11 and Section 12 of the NDMC Act, 1994 respectively. The aforesaid provisions mandates NDMC to provide municipal services to resident of area its jurisdiction. It does not work for profit.

NDMC has been selected as one of the first twenty cities under Smart Cities Mission of the Ministry of Urban Development, Government of India. NDMC's Special Purpose Vehicle (SPV), namely, "New Delhi Municipal Council Smart City Limited", a public limited company wholly owned by NDMC, has been incorporated on 28th July, 2016. No activity under Corporate Social Responsibility has been undertaken so far.



**Government of India  
Ministry of Home Affairs**

20. Please send two copies of latest Annual Report of NDMC both in English and Hindi.

Reply:        Enclosed.



**Government of India  
Ministry of Home Affairs**

**Annexure - I**

**[Reply to Para 7(c) – Page- 10]**

Year	Category of post	Total no. of vacancy occurred	No. of vacancy actually filled	No. of vacancies reserved for SCs			No. of SC candidate appointed	No. of vacancies reserved for STs			No. of ST candidate appointed	No. of vacancies carried forward	
				C/F from previous year	Reserved during the year	Total		C/F from previous year	Reserved during the year	Total		SCs	STs
2014	A	0	0	2	0	2	0	1	0	1	0	2	1
	B	14	0	61	2	63	0	51	1	50	0	63	50
	C	78	59	61	16	77	31	53	0	64	0	64	53
	D	164	358	48	0	48	80	62	0	62	3	48	62
2015	A	0	0	7	0	8	0	1	0	1	0	7	1
	B	38	0	58	7	65	0	48	4	52	0	65	52
	C	394	5	64	54	115	21	53	37	90	0	115	90
	D	87	0	16	0	16	0	23	0	23	0	16	23
2016	A	0	0	7	0	7	0	1	0	1	0	7	1
	B	26	96	70	6	76	27	54	1	53	22	49	31
	C	100	5	115	15	118	18	101	2	104	0	130	104
	D	34	0	16	0	16	1	23	0	23	0	16	23
2017	A	1	6	9	0	9	2	7	0	7	1	5	6
	B	14	7	58	1	59	1	36	0	36	0	59	36
	C	55	70	124	10	134	14	103	1	104	22	120	82
	D	161	0	17	6	23	0	26	2	28	0	28	28





**Government of India  
Ministry of Home Affairs**

**ANNEXURE-II**

**(Reply to Para 15(E) – Page- 26)**

**List of pending complaints**

S.No.	Name	Date of Receipt	Issue involved	Status
1	Shri T.R. Meena Superintendent Engineer (R-II)	26.05.2014	For promotion to the post of Executive Engineer(Civil)	Proposal was submitted to UPSC. However UPSC advised resubmission after amendment of RRs.
2.	Shri Ashok Kumar EE (Civil) SE (Civil)	21.10.2014	For Promotion to the post of Executive Engineer(Civil)	
3.	Shri Chatter San, PGT	02.12.2014	For promotion to the post of Vice-Principal	His representation will be considered at the time of holding of DPC.
4.	Shri M.S. Meena & others	01.12.2015	For Promotion to the post of Executive Engineer(Civil)	Under Process
5.	Shri Arun Kumar, RMR	25.05.2016	For regularisation against the post of Anti Malaria Gangman.	Proposal to be considered after framing of regulation for Category D post which is under consideration of the Council.
6.	Shri Rahul and others	03.01.2017	For regular promotion and proper representation of SC/ST categories JE (Civil) to the post of AE (Civil)	Representation will be considered at the time of DPC meeting from post of JE(Civil) to EE(Civil)
7.	Sh. Sushil Kumar, DEO Grade-A	09.01.2018	For Promotion of Data Entry Operator Grade-"B" against reserved vacancy.	Representation will be considered at the time of DPC meeting.
8.	Shri Satbeer Singh Fire man.	01/03/2018	For Promotion to the post of Leading Fireman .	Trade test conducted. DPC to be held shortly.



**Government of India  
Ministry of Home Affairs**

**ANNEXURE-III**

**(Reply to Para 17(a) – Page- 27**

**DETAILS OF REHABILITATION MARKETS IN NDMC AREA**

<b>S.No.</b>	<b>Name of market</b>
1	Gole Market
2	Baird Road Mkt.
3	Bhagat singh Mkt.
4	Baird Lane Stalls.
5	Hanuman Temple (Shops)
6	Mohan Singh Place
7	Janpath Mkt.
8	Connaught Circus Mkt.
9	Babar Road Mkt.
10	Hailey Lane Fuel Depot
11	North End Complex
12	Panchkuin Road
13	Harijan Basti. M.M.
14	Prithvi Raj Mkt.
15	Pandara Road Mkt.
16	Kaka Nagar
17	Lodhi Road Mkt. (Shops cum Flats)
18	Hasting Lane
19	Aliganj Colony
20	Yashwant Place
21	Yashwant Place, Vegetable Stalls
22	Bapu Dham
23	Netaji Nagar Mkt
24	Begum Zaidi Mkt.
25	Netaji Nagar Mkt. (Veg.)
26	Basurkar Mkt.
27	Laxmi Bai Nagar Mkt.
28	Kidwai Nagar Central & South
29	Kidwai Nagar V-stalls
30	Kidwai Nagar, A-block
31	Kidwai Nagar Fuel Depot
32	Nauroji Nagar Mkt.
33	Jor Bagh Mkt.
34	Brig. H.S. Road
35	Prithvi Raj Lane



**Government of India  
Ministry of Home Affairs**

**Annexure – IV**

**(Reply to Para 17(a) – Page- 27**

**List of Markets under the Land & Development Office, Directorate of Estate and CPWD, transferred to the New Delhi Municipal Council (NDMC)**

<b>S.No.</b>	<b>Name of Market</b>	
1.	Bhagat Singh Market	(i) Shops (ii) Residential flats over shops
2.	Khan Market	(i) Shops (ii) Residential Flats over shops
3.	Khanna Market	
4.	Aliganj Market	
5.	Bengali Market Shop-cum-Residence	
6.	Jor Bagh Shop-cum-Residence	
7.	Diplomatic Enclave	
8.	N.C. Market	(i) Shops (ii) Residential flats over shops (iii) Stalls
9.	S.N. Market	(i) Shops (ii) residential flats over shops
10.	Babu Market, Sarojini Nagar - Shops	

**Government of India  
Ministry of Home Affairs**

Subject: Parliamentary Committee on the Welfare of Scheduled Castes and Scheduled Tribes - "***Reservation for and employment of Scheduled Caste and Scheduled Tribes in New Delhi Municipal Council***".

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# Promotion

Year	Category of Posts	No. of vacancy occurred	Total no. of employees promoted	No of posts filled		Percentage of		No. of backlog vacancies /shortfall	
				SC	ST	SC	ST	SC	ST
		Total	Total	Total	Total	Total	Total	Total	Total
2014	A	10	28	4	3	14.29	10.71	2	2
	B	137	115	10	0	8.70	0.00	23	21
	C	301	192	23	8	11.98	4.17	11	19
	D	77	30	20	4	66.67	13.33	15	9
2015	A	11	14	1	0	7.14	0.00	2	3
	B	102	35	3	1	8.57	2.86	28	24
	C	256	120	27	6	22.50	5.00	26	23
	D	90	36	11	3	30.56	8.33	16	9
2016	A	1	4	1	0	25.00	0.00	2	4
	B	51	50	1	0	2.00	0.00	31	25
	C	332	237	29	8	12.24	3.38	78	50
	D	54	27	10	1	37.04	3.70	17	9
2017	A	5	0	0	0	0.00	0.00	3	4
	B	37	75	6	5	8.00	6.67	28	20
	C	175	83	6	1	7.23	1.20	87	50
	D	45	0	0	0	0.00	0.00	18	10

Backlog



# RECRUITMENT

Year	Category of posts	Total no of vacancies occurred	Total no. of vacancies actually filled	No. of vacancies reserved for SCs			No. of SC candidates appointed	No. of vacancies reserved for STs			No. of ST candidates appointed	No. of vacancies carried forward	
				C/F from previous	Reserved during the	Total		C/F from previous year	Reserved during the year	Total		SCs	STs
2014	A	8	2	6	1	7	0	5	3	8	1	7	7
	B	54	0	67	9	76	0	56	2	58	0	76	58
	C	48	0	67	2	69	1	63	1	64	0	68	64
	D	166	358	48	0	48	80	65	0	65	3	(-32)	65
2015	A	11	2	7	1	8	1	7	0	7	0	7	7
	B	39	7	76	7	83	4	58	4	62	3	79	59
	C	385	3	68	46	114	2	64	37	101	0	112	101
	D	91	0	16	0	16	0	26	0	26	0	16	26
2016	A	4	0	7	0	7	0	7	0	7	0	7	7
	B	27	96	79	7	86	27	59	1	58	22	59	36
	C	91	8	112	12	124	0	101	3	104	0	124	104
	D	35	0	16	1	17	1	26	0	26	0	17	26
2017	A	0	5	7	0	7	2	7	0	7	0	5	7
	B	13	7	59	1	60	1	36	0	36	0	59	36
	C	44	23	124	5	129	6	104	1	105	3	123	102
	D	53	0	17	3	20	0	26	0	26	0	20	26
TOTAL	A												
TOTAL	B												
TOTAL	C												
TOTAL	D												

Barak



265087/2019/12 d1-5-9-19

**MOST IMMEDIATE**

**LOK SABHA SECRETARIAT**

(Parliamentary Committee on the Welfare of SCs and STs)

FAX: 23010756

PARLIAMENT HOUSE ANNEXE  
NEW DELHI-110001

No. 31/1/2/SCTC/2017

Dated 4th September, 2019

**OFFICE MEMORANDUM**

**Subject: Comprehensive examination of subject – "Reservation for and employment of Scheduled Castes and Scheduled Tribes in New Delhi Municipal Council (NDMC)".**

The undersigned is directed to state that the Parliamentary Committee on the Welfare of Scheduled Castes and Scheduled Tribes have selected the above mentioned subject for detailed examination during the year 2019-2020.

2. The Ministry of Home Affairs are, therefore, requested to furnish a comprehensive background note on the subject inter-alia containing information on existing mechanism to ensure reservation to SC/ST employees as per the rules notified by DoPT from time to time, welfare measures that have been taken to safeguard the interests of SC/ST employees, avenues for improvement in service conditions of SC/ST employees and redressal of grievances of SC/ST employees including cases of atrocities against them (60 copies in English and 30 copies in Hindi) to this Secretariat latest by 20th September, 2019, for information and use of the Chairperson and Members of the Committee.

3. The Ministry of Home Affairs are also requested to coordinate with the concerned organisations for compiling the requisite information on the above mentioned subject and the same may also be furnished to this Secretariat. A soft copy of the above material/information on a CD as well as through e-mail at comscst@sansad.nic.in may also be provided.

4. It will be appreciated, if for the sake of convenience of the Members of the Committee, the comprehensive background note duly indexed, paginated and neatly stitched together in one lot with cover page may be made available to this Secretariat.

5. Alongwith the background note, five copies of the latest Annual Report of the Ministry (both in Hindi and English) and five copies each of the Reports of the Committee(s), if any, appointed to examine any matter concerning the subject during the last five years may also be furnished.

...2...

SA-113  
1335/ent  
11/9  
Chairman  
NDMC

Chairman  
Secy  
Dir R-12  
Dir R-11

3/3/19  
JD (Estt)  
11.9.19  
SO(E)

R-50/JD (Estt)  
11/9/19



It is further requested that the name, designation and telephone number (both office & residence) of the officer (not below the rank of Deputy Secretary) who may be designated as Liaison Officer for this purpose and whom this Secretariat may contact in this connection, may kindly be communicated to this Secretariat immediately.

The receipt of this communication may kindly be acknowledged.

*Ram*  
(R.C. TIWARI) *04/09/19*  
JOINT SECRETARY  
Tel. No.: 23035765/4430

To

The Ministry of Home Affairs,  
(Department of Home),  
**(Shri Braj Raj Sharma- Secretary),**  
Government of India,  
North Block, Central Secretariat,  
New Delhi – 110001.

No. 31/1/2/SCTC/2017

Dated 4th September, 2019

✓ Copy forwarded for information and necessary action to:-

New Delhi Municipal Council,  
(Shri Naresh Kumar- Chairman),  
Palika Kendra, Parliament Street, Delhi,  
New Delhi – 110001.

*Ram*  
JOINT SECRETARY *04/09/19*